

To:

Date:

The Branch Manager
Shinhan Bank

Subject: Request for Activation of my inactive / inoperative account for more than ten years and funds are transferred to RBI DEAF account.

Sir/Madam,

My below mentioned [savings/current] account are inactive / inoperative for more than ten years and funds are transferred to RBI DEAF account. The reason for inactive / inoperative is due to _____.

I request you to please reactivate the account. I am enclosing the list of documents on the basis of which the account can be reactivated.

The Account Number is: _____

Documents enclosed with this application are:

1. Duly filled account opening form.
2. 2 recent passport size photographs.
3. Self-attested copy of my photo ID Proof.
4. Self-attested copy of my address Proof.

Please do the needful and reactivate the account at the earliest.

Thanking you,
Yours Sincerely,

[your signature]

[your name]

[your address]

[your phone number(s)]

[your email ID]